



Leitfaden für die Antragstellung im Rahmen der Fördermaßnahme „Forschungsvorhaben zu den ethischen, rechtlichen und/oder sozialen Aspekten der Stammzellforschung bzw. der Anwendung von Stammzellen“

vom 15.12.2014 - Abgabetermin: 12.05.2015

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A Einleitung

Im Rahmen seines Förderschwerpunktes „Forschung zu den ethischen, rechtlichen und sozialen Aspekten (ELSA) der modernen Lebenswissenschaften“ stellt das BMBF Fördermittel für interdisziplinäre Forschungsverbünde sowie Einzelvorhaben zur Verfügung. Diese Vorhaben sollen Fragestellungen zur ELSA der Stammzellforschung bzw. der Anwendung von Stammzellen aufgreifen. Die inhaltlichen und strukturellen Randbedingungen der Förderung sind in den Förderrichtlinien des BMBF (Bekanntmachung vom 15.12.2014) niedergelegt (<http://www.gesundheitsforschung-bmbf.de/de/5487.php>). **Eine Durchsicht dieser Richtlinien vor dem Verfassen des Antrags wird dringend empfohlen.**

Ergänzend hierzu stellt dieser Leitfaden eine verbindliche Gliederung für die vorzulegenden Anträge zur Verfügung. Der Leitfaden umfasst zum einen ein Gliederungsschema für die übergreifende Darstellung von Forschungsverbünden, zum anderen ein Gliederungsschema für die Teilprojekte von Verbünden, bzw. für Einzelvorhaben.

Zum Zwecke der wissenschaftlichen Bewertung durch ein Gutachtergremium sind beim Projektträger **bis zum 12. Mai 2015** formlose Anträge (Format: DIN A4, 1,5 - zeilig, 11 Punkt Arial, doppelseitig bedruckt) auf dem Postweg einzureichen. Bei Verbünden muss die Vorlage über den Verbundkoordinator erfolgen. Das Original muss vom Verbundkoordinierenden und den Teilprojektleitenden unterschrieben sein. Der Originalantrag ist als Papierversion sowie im pdf-Format auf geeignetem Speichermedium (z.B. CD, USB-Stick) oder als E-Mail-Anhang vorzulegen. Eine alleinige Vorlage per E-Mail oder Telefax ist nicht möglich. Der Antrag ist in englischer Sprache zu verfassen. Verbindliche Vorgaben für die maximale Seitenzahl von Anträgen sind der nachfolgenden Gliederung oder dem o. g. Bekanntmachungstext zu

entnehmen. Der Antrag muss aus sich heraus, ohne Lektüre der zitierten Literatur, verständlich sein und sollte alle Informationen beinhalten, die für ein sachgerechtes Urteil erforderlich sind.

Thematisch relevante Literaturzitate sind als Fußnote in den Antragstext einzubeziehen. Von der Vorlage längerer Literatur- oder Quellenverzeichnisse sollte abgesehen werden. Für Lebensläufe der Antragsteller oder anderer beteiligter Personen sollte auf eine Internetseite verwiesen werden.

Die Vorhabenbeschreibungen sind entsprechend den Vorgaben dieses Leitfadens zu gliedern. Anträge, die den Vorgaben des Leitfadens nicht entsprechen, können bei der Begutachtung und Förderung nicht berücksichtigt werden. Falls Sie Änderungen von der vorgegebenen Form für Ihren Antrag für unbedingt notwendig halten, wenden Sie sich bitte an den Projektträger, bevor Sie diese Änderungen vornehmen.

B Template for Project Description

B1 Description of Consortium

Only to be filled out if a research consortium of several subprojects is applied for. For single projects, proceed to B2. The description of the consortium should not exceed 10 pages.

1 GENERAL INFORMATION ON THE CONSORTIUM-

1.1 APPLICANT / COORDINATING INVESTIGATOR

In case of multiple applicants the principal investigator / coordinating investigator of the project who will take responsibility for conducting the entire project should be listed first.

- First name, last name, academic title
- Institution and department (complete name)
- Postal address
- Telephone
- Fax
- E-mail address

1.2 TITLE

The title of the project (not exceeding 140 characters) should be as precise as possible.

1.3 KEY WORDS

Maximum 6 words

1.4 PROJECT DURATION

In months (Maximum 36)

1.5 SUMMARY

Please give a summary of the main goals and methodological approach of the project (max. 1200 characters). Describe planned dissemination and exploitation of project results. If your project is funded the summary will be published on the internet. It should therefore be concise as well as comprehensible to a lay public. Please avoid abbreviations.

1.6 PARTICIPATING PARTNERS

Subproject No.	Partner	Title of Subproject	Function in the consortium	Contribution
1	<i>e.g. University of X..</i>	<i>e.g. ethical aspects of XY</i>	<i>e.g. coordination and ethical background</i>	<i>e.g. planning and organisation of a workshop, etc.</i>
2	<i>e.g. University of Y.</i>	<i>e.g. legal aspects of XY</i>	<i>e.g. legal background</i>	<i>e.g. review of relevant literature, etc.</i>
3	<i>e.g. University of Y.</i>	<i>e.g. social aspects of XY</i>	<i>e.g. social background</i>	<i>e.g. online-survey, etc.</i>
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2 OBJECTIVES, INNOVATION AND RELEVANCE

2.1 OVERALL CONCEPT OF THE CONSORTIUM, OBJECTIVE(S)

Give a clearly defined thematic focus. Which principal research question is to be addressed? Which results are expected?

2.2 NOVEL ASPECT AND RELEVANCE

What are novel aspects and the relevance of the proposed research work? How does it contribute to the objectives of the published call? Which impact will the results have (e.g. on development of guidelines, public understanding of life sciences, and advice for decision makers).

2.3 STATE OF THE ART AND OWN PREVIOUS WORK

Which research priorities are addressed with respect to the current state of the art? Describe your previous work in the field and list a maximum of 3 own publications directly relevant for the planned project.

2.4 OTHER ISSUES (OPTIONAL)

You may introduce (2.4 – 2.x) additional issues which you deem necessary provided that the total page restriction is observed.

3 STRUCTURE OF THE PLANNED COOPERATION

3.1 COOPERATION, COORDINATION, COMMUNICATION, AND ADDED VALUE.

Which structure is available, respectively will be implemented for an efficient cooperation within the consortium. How will the consortium be managed? What are the contributions of the individual partners? Describe measures of coordination and communication as well as structures of internal and external controlling planned or already in place. Comment briefly on the synergistic effects of interaction within the consortium.

3.2 TIMEFRAME / MILESTONES

In which time-frame major work-packages will be achieved; what milestones are planned?
Include a diagram showing stages and milestones (monthly).

3.3 FINANCIAL SUMMARY

Example:

Subproject	Partner	Gesamtsumme des Teilprojekts
1	<i>e.g. University of X</i>	(EUR)
2	<i>e.g. University of Y</i>	(EUR)
...	...	
Total:		

B2 Description of subprojects / single projects

The following outline applies as well to subprojects of consortia as to single project proposals.

The description of each subproject should not exceed 10 pages (20 pages in case of single project proposals).

1 GENERAL INFORMATION ON THE SUBPROJECT / SINGLE PROJECT

1.1 PRINCIPLE INVESTIGATOR AND CO-INVESTIGATORS OF THE SUBPROJECT

In case of multiple applicants the principal investigator / coordinating investigator of the project who will take responsibility for conducting the entire project should be listed first.

- First name, last name, academic title
- Institution and department (complete name)
- Postal address
- Telephone
- Fax
- E-mail address

1.2 TITLE

The title of the project (not exceeding 140 characters) should be as precise as possible.

1.3 KEY WORDS

Maximum 6 words

1.4 DURATION OF THE SUBPROJECT / SINGLE PROJECT

In months (Maximum 36)

1.5 SUMMARY

Please give a summary of the main goals and methodological approach of the project (max. 1200 characters). Describe planned dissemination and exploitation of project results. If your project is funded the summary will be published on the internet. It should therefore be concise as well as comprehensible to a lay public. Please avoid abbreviations.

2 DESCRIPTION OF THE SUBPROJECT / SINGLE PROJECT

2.1 OVERALL CONCEPT OF THE SUBPROJECT / SINGLE PROJECT, OBJECTIVE(S)

Give a clearly defined thematic focus. Which principal research question is to be addressed? Which results are expected?

2.2 NOVEL ASPECT AND RELEVANCE

What are the novel aspect and the relevance of the proposed research work? How does it contribute to the objectives of the published call? Which impact will the results have (e.g. on development of guidelines, public understanding of life sciences, and advice for decision makers).

2.3 STATE OF THE ART AND OWN PREVIOUS WORK

Which research priorities are addressed with respect to the current state of the art? Describe your previous work in the field and list a maximum of 3 own publications directly relevant for the planned project.

2.4 METHODS

Which are the key methods used in the proposed project? Please address likely advantages and limitations of the used methods. Indicate whether methods are established in your group or whether they will be (partially) established through collaborations within the consortium. For subtasks entirely delegated to third parties please provide a letter of collaboration.

2.5 RESOURCES

Does the project rely on resources other than those of the applicants and the funding applied for? Are potential co-founders informed and how?

2.6 TIMEFRAME / MILESTONES

In which time-frame major work-packages will be achieved; what milestones are planned? Include a diagram showing stages and milestones (monthly).

2.7 FINANCIAL PLAN

Please structure the financial plan by completing the table “financial plan for subproject No...” as outlined in the table below.

2.8 DISSEMINATION AND EXPLOITATION STRATEGIES

Please indicate how the expected results of the subproject will be used. Describe the proposed arrangements for disseminating the results of the research to potential users. Please give estimation on the number of expected publications resulting from your work indicating type and year of the expected publication.

2.9 OTHER ISSUES (OPTIONAL)

You may introduce (2.9 – 2.x) additional issues which you deem necessary provided that the total page restriction is observed

Appendix: Financial Plan for Subproject or Single Projects

Type of expenditure	1 st year	2 nd year	3 rd year	Total of BMBF funding applied (EUR)
PERSONNEL				
Scientist/Academic**	(months) (EUR)	(months) (EUR)	(months) (EUR)	(months) (EUR)
Graduate student*	(months) (EUR)	(months) (EUR)	(months) (EUR)	(months) (EUR)
Others*				
CONSUMABLES				
COMMISSIONS (please specify)				
TRAVEL				
OTHER*** (please specify)				
TOTAL of BMBF funding applied				

* Insert lines according to space required

** Please use the tables of the following link: <http://oeffentlicher-dienst.info/>
The salaries listed have to be complemented by employers' share (Arbeitgeberanteile) and special payment (Sonderzahlungen)

*** Please note that, as a general rule, funding may not be granted for investments such as electronic hardware, computers, business machines, and telecommunication devices.